



Patch Products, Inc.
1400 E. Inman Parkway
Beloit, WI 53511
(608) 362-6896 FAX: (608) 362-8178
www.patchproducts.com

Dear Inventor,

Thank you for your interest in submitting a product idea to Patch Products, Inc. Enclosed you'll find our procedures for accepting invention submissions. We encourage you to look at our web site, www.patchproducts.com to understand the types of family-friendly products we market and sell.

Please pay close attention to our guidelines. Enclosed are two different submission forms along with a shipping label. Each form must be completed and included with a description of your idea. The shipping label must then be affixed to the outside of the package, verifying that all paperwork accompanies the product submission. Unfortunately, submissions that do not follow our outlined procedure will be returned unopened.

Here is an outline of what to include in your package:

- **Photographs, Descriptions or Working Prototype**
The more visual you can be in demonstrating your product, the better. However, it is not required that you send a prototype of your idea. Photos and descriptions are sufficient.
- **New Product Idea Submission Agreement**
Complete this form by clearly printing your name and address information. This is the address that we will use to return your submission. Do not use a P.O. Box.
- **New Product Idea Submission Form**
Complete this form by listing each product you are submitting and the category it fits into (Card Game, Children's Board Game, Activity, etc.).
- **New Products Idea Submission Shipping Label with Warrant**
- **Submissions from outside of the U.S.** should complete and return paperwork with **product summaries and/or product rules.** We will only accept prototypes or product samples upon our request.

Make sure to sign and affix the label to the outside of your package. This verifies that all of the above guidelines have been followed. If you use an express carrier (UPS, Fed Ex) and need to use their shipping documents, make sure to include our shipping label somewhere on your package.

Patch Products will *not* review:

- Products that do not fit our mission statement (see our web site, www.patchproducts.com)
- CD-ROM and Computer Games
- Items that are similar to products already in the marketplace
- Bicycles, Ride-On Toys, etc.
- Table games (like Ping-Pong, Air Hockey)
- Products with a war, military or gun theme that reflects violence.

Things to remember:

- All paperwork must accompany your submission with the signed shipping label affixed to the outside of your package.
- Please use your street address when completing the paperwork and **not a P.O. Box.** Our Product Development Department will not take unsolicited phone calls, emails, or in-person visits. If there is pertinent information that you need to relay to us, please include it in your submission package. If we have further questions or interest, we will contact you directly.
- We will review your product submission within 60 days. If we have any questions or would like to pursue your invention, we will contact you directly. If we are not interested in your product, we will return your submission to you.
- We do not offer consultations or give advice on how to trademark a name, patent a concept or copyright an idea.
- Please send your submission in a box in which we can return it to you.
- Submissions that do not follow the outlined procedure will be returned.
- Any questions, please email inquiries to patch@patchproducts.com .

Thank you,
The Product Development Team at Patch Products, Inc.